

INSURANCE CLAIM FORM

What to do

- Report theft to the police (www.polisen.se/anmalan)
- Always do your best to limit any damage
- Claim to be reported within six months

WHICH EXHIBITION?

The name of the exhibition

Stand no.

CLAIMANT

Name

Policy no.

SP2198567

Address

Vat no.

Telephone

Fax

Contact

Email

THE TRANSPORT

Vehicle registration no. From

To

DATE AND PLACE OF THE CLAIM

If theft from vehicle: was alarm enabled?

Yes, which brand?

No

THE CLAIM

Describe what happened

POLICE INVESTIGATION

Reported to police?

Yes No

Theft must be always be reported to police

THE GOODS

This is concerning

Shortage/theft Damage (state repair cost below if possible)

	Year of purchase	Price excluding VAT
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		

Please note!

– Always include the invoice to show the value of stolen/damaged goods.

– Enclose repair invoice, if any.

– Always enclose the police report.

(continue on separate sheets if required)

COMMENTS

PAYMENT

Pay to _____ Bank _____ Bank account/swift code _____

SIGNATURE

I confirm that the above is true and correct.

Date _____ Name _____ Please print your name in capital letters _____

ATTACHED DOCUMENTS

Supplier's invoice Shipping note or bill of lading Claim report Correspondence with carrier, freight forwarder or other responsible person

Police report Repair invoice Foton Attach invoice from Easyfairs Nordic AB showing that insurance has been charged.

Send to:
Max Matthiessen AB
Drakegatan 5
412 50 Göteborg

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